<u>**Vancouver References Style :**</u>

- References should be in Vancouver style where they should be numbered consecutively in the order of their appearance in the text or tables or figures. They should be listed in a separate sheet. List all authors when six or less; if seven or more list only the first six names and add et al. The number of references should not be less than (20) and not more than (40).

1- Reference Machine for Chapters in Edited Books - Vancouver style

On this page: How to do a bibliographic reference for an edited book in Vancouver

Example: Lee KC, Selecting & integrating CALL software programs into the EFL classroom. In B Morrison, D Gardner, K Keobke & M Spratt editors. ELT perspectives on IT & multimedia Hong Kong: The English Language Centre, The Hong Kong Polytechnic University; 1992. p.69-87.

Instructions:

1- Main author's family name:

2- Main author's initials:

If there is a second author, fill in points 3. and 4. If there is only one author, go on to number 7.

3- Second author's family name:

4- Second author's initials

If there is a third author, fill in points 5. and 6. If there are only two authors, go

on to number 7

 5- Third author's family name:

6- Third author's initials

7- Year of publication

8- Title of the CHAPTER or ARTICLE by the above author(s).

Small letters at the start of all words, except capital letters for:

- the first letter of the first word

- the first letter of the sub-title

e.g. Grammar in English: Verbs and nouns

 - Names e.g. English Language Centre

9- Family name of the first editor:

10- Initials of the first editor: Your list of editors

11- Title of the BOOK

Small letters at the start of all words, except capital letters for:

 - the first letter of the first word

 - the sub-title (after the colon :)

e.g. Grammar: Verbs and nouns

 - Names e.g. English Language Centre

12- Page numbers of the words you are referring to:

Single page e.g. 27

Several pages together: e.g. 1-5

Separate pages e.g. 1, 6, 9

13- City of publication: e.g. Oxford

14- Name of the publishing company: e.g. Oxford University Press

2-Reference Machine for Journal Articles in Vancouver style

On this page: How to do a bibliographic reference for a journal article in Vancouver style.

Example: Move your mouse over the example for details: Thumb J. Language choice: English, Cantonese or mix? Hong Kong Polytechnic University Working Papers in ELT and Applied Linguistics, 1996: 2(2):37-56.

1- Main author's family name: e.g. Wong

2- Main author's initials: e.g. W.M.

If there is a second author, fill in points 3. and 4. If there is only one author, go on to number 7.

3- Second author's family name: e.g. Chan

4- Second author's initials: e.g. W.M

If there is a third author, fill in points 5. and 6. If there are only two authors, go on to number 7
5- Third author's family name: e.g. Fu
6- Third author's initials: e.g. W.M
Continue adding authors and initials up to 3 more authors in this box. For more than that, use ' ,et al' after the third instead of their names: e.g. Deng GH, Eo IJ, Fung KL et al
7- Date of publication e.g. 2009
8- Title of the ARTICLE, not the Journal (Capital letter for the first letter of the first word. If there is a sub-title, use a capital letter for the first letter of the first word.): e.g. Modern linguistics: Surveying the literature
9- Name of the Journal: with abbreviations such a J for Journal: e.g. J Linguistics
10- Volume number: e.g. 20
11- IssueNumber:(Do not include the month and issue number if a journal has continuous page numbers throughout a volume) e.g. 4
12- Page numbers:
 e.g. 2, e.g. 2-4, e.g. 21, 25

Author's Family Name Help:
If you can't find an author's name, for example in a newspaper or magazine, use the title of the newspaper or magazine. Do not use 'et al.' in bibliographies: quote the names of all the authors and/or editors.
If you don't know which name is the family name and which are the other names:
1.   Look at the pages in the front of the book for the Library of Congress Cataloging-in-Publication Data. If you see the author's name with a comma after the first word, then that first word is the author's family name.
2.   Use the library catalogue to search for the title of the book, then look for the author's name.
3.   Search for the book at Amazon.com or Barnes and Noble, find the book by its title, and then look for the author's family name.
4.   Check the list of other names.
5.   If you can't find the information in the sources above, use all of the name.
6.   Author's Initials
Help the author's initials are the first letters of each of the author's family names. For example, if the author is Wong W̲ai M̲an, then the initials are WM

3-Reference machine: Internet pages, Vancouver Style
On this page: How to do a bibliographic reference for an Internet page
Bibliography entry for an Internet Page (Using the Vancouver style) Warning: the style for citing Internet sources changes as the Internet becomes more widely used.
1- Main author's family name: (If there is no author, put in the name of the company; e.g. Microsoft , or the institution; e.g. The Hong Kong Polytechnic University).
2- Main author's initials(1st initial , 2nd initial).
If there is a second author, fill in points 3. and 4. If there is only one author, go on to number 7
3- Second author's family name:
4- Second author's initials: (1st initial , 2nd initial).
If there is a third author, fill in points 5. and 6. If there are only two authors, go on to number 7
5- Third author's family name:
6- Third author's initials: (1st initial, 2nd initial).
7- Date of publication: e.g. 2009
8 a- Title of the Internet page. Look at the blue bar at the top of the screen. Do not include '- Netscape' or '- Microsoft Internet Explorer'. Use a capital letter for the first letter of the first word. If there is a sub-title, use a capital letter for the first letter of the first word; e.g. Reference machine: Internet pages
8 b- If you are referencing an online journal, fill in the name of the journal here: e.g. Working Papers in Applied Linguistics
The Volume Number here; e.g. 2
The Issue number here; e.g. 3
9 a- Internet Address (URL):   e.g. http://elc.polyu.edu.hk/CILL/referenceMachineNet.htm
9 b- Type of information: (webpage or web site , journal article , monograph , database)
10- What month did you download the page?
11- What date did you download the page?
12- What year did you download the page?

13- If this page is on a university or government site, write the name of the **university** or **government** here: e.g.The HongKong Polytechnic   University

14- If this page is on a university or government site, write the name of the **department** here: e.g. The English Language Centre